

Regional Training Centre, Pune
Course Calendar for the year 2025-26

Sl. No.	Name of the Course	Duration	Period	Level of Participants	Mode of Training
1.	हिन्दी कार्यशाला (Hindi Karyshala)-1	02 Days	01.04.25 - 02.04.25	Upto SAO	Offline-02 days
2.	Course on Govt. Accounting System	03 days	15.04.25 – 17.04.25	Upto SAO	I-Got – 03 days
3.	Induction course for newly promoted Auditors and Clerks from MTS	05 Days	21.04.25 – 25.04.25	Aud/Clk	Offline-05 days
4.	Induction Training for Newly Recruited Auditors/Clerks-1	10 Days	24.04.25 – 29.04.25 30.04.25 – 02.05.25 05.05.25 - 07.05.25	Auditors/Clerks	IGoT - 04 days VC - 03 days Offline-03 days
5.	Course for Superannuating Officers & Staff-01	03 Days	13.05.25 – 15.05.25	Aud to SAO	Offline-03 days
6.	Orientation course for newly promoted SAOs-1	05 Days	19.05.25 – 23.05.25	SAOs	Offline-05 days
7.	Orientation course for newly promoted AAOs-1	10 Days	02.06.25 – 04.06.25 05.06.25 – 06.06.25 09.06.25 – 13.06.25	AAOs	IGoT - 03 days VC - 02 days Offline-05 days
8.	Course on Pay Fixation	01 Day	09.06.25	Aud to SAO	I-Got – 1 day
9.	DFMC (Army)	03 Days	17.06.25 – 19.06.25	Army Officers	Offline-03 days
10.	Course on GeM, GST & GFR	02 Days	23.06.25 – 24.06.25	Clerk to AAO	Offline-02 days
11.	Newly developed IT project: P&C portal, e-Raksha Aawas, DTS, e-HRMS etc	02 days	25.06.25 – 26.06.25	Upto SAO	VC - 02 Days
12.	Qualifying course for promotion of Auditors to Senior Auditors	10 Days	30.06.25 – 04.07.25 07.07.25 – 11.07.25	Auditors	IGoT - 05 days VC - 05 days

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13.	Course on Procurement in Defence (Revenue & Capital Procurement in Defence)	01 day	15.07.25	Upto SAO	IGoT - 01 days
14.	Mandatory training programme for Promotion of AAO to the grade of SAO	10 Days	21.07.25 – 23.07.25 24.07.25 – 01.08.25	AAO	IGoT - 03 days VC - 07 days
15.	हिन्दी कार्यशाला (Hindi Karyshala)-02	02 Days	04.08.25 – 05.08.25	Upto SAO	Offline-02 days
16.	Course on AOGE & AAO BSO works	03 Days	11.08.25 – 13.08.25	AAOs to SAOs	Offline-03 days
17.	Course on Data Analytics (Performance Audit, Efficiency Audit, report writing)	05 Days	18.08.25 – 22.08.25	AAOs to SAOs	Offline-05 days
18.	Induction Training for MTS	02 Day	25.08.25 – 26.08.25	MTS	Offline - 02 days
19.	Course on Noting and Drafting (noting and drafting, handling legal cases, CPGRAM, RTI)	03 Days	01.09.25 – 03.09.25	AAO to SAO	Offline-03 days
20.	Mandatory Course for SAOs on PAO	05 Days	06.10.25 – 10.10.25	SAOs	Offline-05 days
21.	हिन्दी कार्यशाला (Hindi Karyshala)-03	02 Days	13.10.25 – 14.10.25	Upto SAO	Offline-02 days
22.	Mandatory Course for SAOs on IFA	05 Days	10.11.25 – 14.11.25	SAOs	Offline-05 days
23.	Course for Superannuating Officers & Staff-02	03 Days	17.11.25 – 19.11.25	Upto SAO	Offline-03 days
24.	Course on RAO & LAO works	05 Days	24.11.25 – 28.11.25	AAO to SAO	Offline-05 days
25.	Induction Training for Newly Recruited Auditors/Clerks-2	10 Days	27.11.25 – 01.12.25 03.12.25 – 05.12.25 08.12.25 – 10.12.25	Auditors/Clerks	IGoT - 04 days VC - 03 days Offline-03 days

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26.	Course on Budget in Defence	02 Days	01.12.25 – 02.12.25	Aud to SAO	IGoT - 02 days
27.	Orientation course for newly promoted AAOs-2	10 Days	08.12.25 – 10.12.25 11.12.25 – 12.12.25 15.12.25 – 19.12.25	AAOs	IGoT - 03 days VC - 02 days Offline-05 days
28.	Course on RTI & CCS Rules (RTI Act 2005, CCS (Conduct), CCS LTC)	02 days	22.12.25 – 23.12.25	Upto SAO	IGoT - 02 days
29.	Refreshers Course for SAOs	05 Days	05.01.26 - 09.01.26	SAOs	Offline-05 days
30.	Refresher Course for AAOs	05 Days	12.01.26 – 16.01.26	AAOs with minimum 5 years' service	Offline-05 days
31.	Orientation course for newly promoted SAOs-2	05 Days	19.01.26 – 23.01.26	SAOs	Offline-05 days
32.	हिन्दी कार्यशाला (Hindi Karyshala)-04	02 Days	27.01.26 – 28.01.26	Upto SAO	Offline-02 days
33.	Refresher Course for Senior Auditors	05 Days	09.02.26 – 13.02.26	SAs with minimum 10 years' service	Offline-05 days
34.	Course on NPS and UPS	02 Days	16.02.26 – 17.02.26	Upto SAO	Offline - 02 days
35.	Training For Trainers	05 Days	23.02.26 – 27.02.26	AAOs to SAOs	Offline - 05 days

Course Conducted through i-GoT : 31 Days
 Course Conducted through Video Conferencing : 24 Days
 Course Conducted through Class Room Training : 100 Days
 Total Days : 155 Days